

The Highland Farmers' Market Rules

- 1 Vendors must live within 100 miles of Monterey; any exceptions to this must be approved by the Market Master
- 2 Goods must be produced by the vendor, not purchased for re-sale
- 3 Vendors are strongly encouraged to be present at the Market each week, but are not required to do so.
- 4 If you cannot be at the Market, but still wish to sell goods, you may leave your items with the Market Master (at least ½ hour before starting time) for consignment sale, and pick up any leftovers after sale.
- 5 If several people wish to sell cooperatively, they may
- 6 Fees for participation are based on commission on daily gross sales:
 - Onsite – 10% of sales, up to \$150; 5% on any additional sales above that mark
 - Consigned- 20% of sales, up to \$150; 15% on any additional sales above that markNote – This does not include sales tax – see below
- 7 Vendors are responsible for collecting applicable sales tax. If a vendor does not have a Virginia Sales Tax Account/Number, the Center can collect and remit for the vendor.
- 8 Vendors are responsible for set-up and take down of tables, chairs, coverings, displays (The Market has tables and chairs available for use)
- 9 Crafts for sale are limited to handmade natural crafts derived from agricultural products, or crafts which fit a Market theme. Several special markets are scheduled that are open to other types of crafts.
- 10 Anyone selling food products must follow the Virginia Department of Agriculture and Consumer Services (VDACS) rules for sale of foods (copies available at The Highland Center)
- 11 Liability insurance is recommended for your products. If you have any questions regarding this, please talk to Market Master for more information
- 12 No sales in town prior to Market
- 13 No sales prior to 3:30 Market start time
- 14 No tobacco use by vendors during the market

DISCLAIMER: Rules are subject to change. For more information, contact The Highland Center at 468-1922 or farmersmarket@htcnet.org (5/20/13)